

YTHFM

YTHFM LLP is a wholly-owned subsidiary of York & Scarborough Teaching Hospitals NHS Foundation Trust. Wholly owned subsidiary companies are an organisational and governance form that NHS foundation trusts can legally establish to manage part of their organisation. Wholly owned subsidiary companies are separate legal entities.

Incorporated in 2018, YTHFM is comprised of two members - York & Scarborough Teaching Hospitals NHS Foundation Trust, and Northumbria Healthcare Facilities Management Ltd (NHFML).

YTHFM and the Trust have an agreed set of arrangements defined in a Master Services Agreement (MSA). The MSA was agreed to by both parties in March 2019 and is a 25 year contract. This includes a detailed set of agreements for the running of day to day business activities between both parties.

The governance structure for the management of the processes within YTHFM is led by a separate Management Group with its own Chair and representatives from the two members.

YTHFM provides hard and soft facilities management functions for the Trust and other regional healthcare partners across York, North and East Yorkshire, and Ryedale covering a geographical area circa 3,400 sq. miles.

The Company employs around 1100 staff across 8 hospital sites, providing significant employment and economic benefit to the local economy across the region.

With an annual operational budget in excess of £86m and current capital investment programme of circa £88m YTHFM is also one of the largest contributors to the local economy in terms of supply chain with an increasing focus on using local contractors where that is possible.

Our primary aim is to promote and foster close partnership working with the Trust to ensure the delivery of a safe, high quality and cost effective Estates and Facilities Management service. This in turn will enable the Trust to deliver its Clinical Strategy – **‘Building Better Care Together’**. In addition YTHFM was set up to deliver cost savings and explore new market opportunities for the Trust.

The Objectives of YTHFM are to:

- (i) combine skills and strengths of the Members to enable public healthcare organisations to innovate and collaborate in relation to the management of the estates and facilities;
- (ii) find ways of improving long term healthcare outcomes and reduce the long-terms costs of healthcare in areas including provision of managed healthcare facilities, procurement of clinical supplies and service delivery;
- (iii) improve the patient experience of the services delivered, whilst maintaining both financial effectiveness and business efficiency;

- (iv) focus on achieving the best value for money operational performance within agreed timescales; and
- (v) develop and deliver new or additional complementary services and capital projects, within the private sector and the third sector (including charities and not for profit organisations).

YTHFM Management Group

YTHFM Management Group consists of four member's representatives including the chair and a representative from NHFML. They are collectively responsible for the exercise of the powers and the performance of the company.

The member's representatives all have joint responsibility for every decision of the Management Group and share the same liability. This does not impact upon the particular responsibilities of the managing director as the accounting officer.

The general duty of the Management Group and of each member's representatives individually, is to act with a view to promoting the success of YTHFM LLP, to maximise the benefits for the Management Group as a whole.

Its role is to provide strategic and entrepreneurial leadership of the company within a framework of prudent and effective controls, which enables risk to be assessed and managed. It is responsible for:

- Ensuring the quality and safety of services provided to patients and applying standards of governance set out by CQC and Companies House.
- Setting the company's vision, values and standards of conduct, and ensuring that its obligations to its staff are understood, clearly communicated and met. In developing and articulating a clear vision for the company, it should be a formally agreed statement of the company's purpose and intended outcomes, which can be used as a basis for the company strategy, planning and other decisions.
- Maintaining compliance, including mandatory guidance, relevant statutory requirements and contractual obligations.
- Setting the company's strategic aims at least annually, taking into consideration the views of the stakeholder, ensuring that the necessary financial and human resources are in place for the company to meet its priorities and objectives, and then periodically reviewing progress and management performance.
- Develop close working relationships between the Trust and YTHFM at all levels.
- Ensuring that the company exercises its functions effectively, efficiently and economically.

The Management Group keeps its performance and effectiveness under ongoing review. It undertakes a self-assessment of effectiveness supported by post Management Group meeting reflections, a development programme, the review of governance arrangements and any Board-to-Board sessions with the Trust.